

# HELPING YOU RECOVER FROM HURRICANE NICOLE

## A CITIZENS GUIDE OF THE RECOVERY PROCESS

*Residents who may experienced tragic flooding should follow the process below to expedite your permits and recovery. This Guide will aid you in understanding the steps necessary under the City's FEMA Flood Program.*

- **STEP 1:** Remove all damaged materials from your home as soon as possible. This will stop the development of mold which will require additional repairs. **NO PERMITS** are required at this time for the demolition and removal of building materials.
- **STEP 2:** Apply for your renovation permit. This permit **CAN NOT** be issued until we conduct a damage assessment of your property. By applying now, we can begin the review and speed up the issuance of the permit once the Assessment is completed. The Assessment may be done prior to you submitting you permit application.
- **STEP 3:** Begin your repairs. Once the damaged materials are removed and you have your permit, you or your contractor may begin repairs on your property. We will need to conduct the following inspections to ensure your health and safety:

**1.** Inspection after any electrical work is done and insulation is installed. This will allow us to ensure that there is not excess moisture in the materials which will encourage mold growth. After this inspection, you may proceed with drywall installation. The pre-drywall moisture inspection may be waived if we are able to conduct the testing during the Damage Assessment.

**2.** Final Inspection, after the drywall is installed, we will need to do a final inspection to ensure proper moisture levels and ensure the highest quality of work for your benefit.



Thank you for your understanding and we hope this guide is helpful. If you have any further questions please contact your Renovation Recovery Aide Danielle Larkowski at **386-410-2849**