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## CITY OF NEW SMYRNA BEACH - BUILDING DEPARTMENT

214 Sams Ave  
New Smyrna Beach, FL 32168  
386-410-2800  
www.cityofnsb.com

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### BUSINESS TAX RECEIPT INSPECTION CHECKLIST – HOME BASED

#### 801.06 HOME OCCUPATIONS

A home occupation shall be permitted as an accessory use in all residential districts, provided that:

- (1) Such occupation shall be conducted entirely within the dwelling unit used as the residence and shall not more than twenty (20) percent of the cumulative floor area;
- (2) No persons other than members of the household shall be engaged in such occupation;
- (3) the use of the dwelling unit for the home occupation shall be clearly incidental and secondary to the use of the dwelling for residential purposes, and such use shall not change the residential character thereof;
- (4) There shall be no structural additions, enlargements or exterior alterations to the residence or premises;
- (5) No additional and separate entrance incongruent with the residential structural design shall be constructed for the purpose of conducting the home occupation;
- (6) No advertisement directs consumers to the home or is located at the home;
- (7) The home occupation shall not generate the visitation by clients, customers, salesman, suppliers, or any other persons to the premises which results in vehicular traffic generation of more than one vehicle at any one time, or of more than a total of 12 vehicles per day;
- (8) No provision for off-street parking or loading facilities, other than the requirements of the residential district in which the use is located, shall be permitted; no part of a required yard shall be used for such off-street parking or loading purposes; and no additional driveways to serve such home occupation shall be permitted;
- (9) No equipment or process shall be used in such home occupation which creates noise, vibration, glare, fumes, odors, or electrical interference outside the dwelling. In case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receivers off the premises;
- (10) No home occupation shall interfere with the residential uses of adjoining property;
- (11) A home occupation shall be required to have a city business tax receipt;
- (12) One sign not to exceed three square feet attached only to a window or on a door is permitted per parcel.

#### INSIDE THE DWELLING - Fire Safety

- Is there a full fire extinguisher located inside the house?
- Are all smoke detectors hardwired with a battery backup or have a 10-year lithium, sealed tamper proof battery?
- Are smoke detectors located one in every sleeping area (not including kitchen and bathroom)?
- Are all combustible materials stored at least 3 feet away from sources of ignition?
- Are all liquid fuels properly stored outside of habitable spaces?

**\*\*A REINSPECTION FEE OF \$56.04 WILL BE APPLIED FOR THE SECOND FAILED INSPECTION AND/OR INSPECTIONS CANCELLED WITH LESS THAN 24 HOURS NOTICE. SUBSEQUENT REINSPECTIONS WILL BE CHARGED \$224.15 PER THE CITY ORDINANCE. \*\***