

**MINUTES OF REGULAR CITY COMMISSION MEETING**  
**HELD ON TUESDAY, JANUARY 22, 2008**  
**DEBERRY ROOM, UTILITIES COMMISSION**  
**NEW SMYRNA BEACH, FLORIDA**

The meeting was called to order at 7:00 p.m. and the following answered present to roll call:

Mayor Sally Mackay  
Vice Mayor Randal R. Richenberg  
Commissioner James W. Hathaway  
Commissioner J. S. Grasty  
Commissioner Lynne Plaskett

Also present were: City Manager John Hagood; City Attorney Frank Gummey; Commander David Mims; Fleet Supervisor Brenda Hendrickson; Fire Marshal Mike Bosse; Chief Planner Gail Henrikson; City Engineer Kyle Fegley; Public Works Director Khalid Resheidat; Assistant Public Works Director Rhonda Walker; Commander Bill Drossman; Fire Chief Tim Hawver; Deputy Fire Chief Dave McCallister; and City Clerk Janice Lowry.

Mayor Mackay requested a moment of silence in honor of former City Commissioner Lawrence J. Sweett, whose funeral was held that morning.

Commissioner Grasty gave the Invocation, followed by the Pledge of Allegiance.

**CONSENT AGENDA**

Approval of bid award to Ring Power Corporation in the amount of \$117,009 for a boom mower for the Public Works Department.

Approval of Request for Qualifications for the Flagler Boardwalk and Pavilion Rehabilitation Project design services.

Approval of request to close a portion of Sams Avenue between Canal Street and Julia Street on April 19, 2008, between 9:30 a.m. and 2:00 p.m. to hold a public event at the Emory Bennett Memorial on Sams Avenue.

Approval of request for funds transfer of \$3,000 into the Pettis Park capital account to cover additional costs for a Historic Assessment for underground utilities.

Approval of award of contracts to Airport Engineering Company, Inc., and LPA Group, Inc., for airport consulting services.

Approval of request from Flagler Avenue Merchants Association for the following for a Mardi Gras celebration event on Tuesday, February 5, 2008: Banner across Flagler Avenue advertising the event for two weeks prior to the event; escort for parade from beach parking lot on Atlantic Avenue to Pine Street from 7:00 p.m. to 7:30 p.m.; announcement of the event on two City-owned digital-information signs; and use of gazebo from 7:00 p.m. to 11:00 p.m.

Approval of request from Flagler Avenue Merchants Association to close off Pine Street from Flagler Avenue to Jessamine from 5:00 p.m. to 7:00 p.m. for a “Jazz It Up” concert the fourth Saturday of each month immediately following the Art-Walk event.

It was noted that there were questions from the Commission on Items C-2, C-3, C-5 and C-7. Mr. Hagood said on Item C-6, a requested use of the City display signs, it was not the City’s policy to allow them to be used for anything other than governmental activity or a City-sponsored activity. He said staff recommended approval of Item C-6 with the exception of the signs. Commissioner Hathaway moved to approve Items C-1, C-4 and C-6 with that amendment. Commissioner Grasty seconded the motion, which carried unanimously on roll-call vote. Following questions from the Commission and comments from staff, Commissioner Plaskett moved to approve Item C-2 and Vice Mayor Richenberg seconded the motion, which carried unanimously on roll-call vote. Commissioner Hathaway moved to approve Item C-3 and Commissioner Grasty seconded the motion, which carried unanimously on roll-call vote. Commissioner Plaskett moved to approve Item C-5 and Commissioner Grasty seconded the motion, which carried unanimously on roll-call vote. Commissioner Plaskett moved to approve Item C-7 and Vice Mayor Richenberg seconded the motion, which carried unanimously on roll-call vote.

### APPROVAL OF MINUTES

Regular City Commission meeting held on November 27, 2007.

Commissioner Hathaway moved for approval and Commissioner Grasty seconded the motion, which carried unanimously on roll-call vote.

### SPECIAL ANNOUNCEMENTS

Mr. Hagood said a revised agenda had been issued indicating that Lyme Stone Ranch, Item H-2, no longer wished to appear, and Mr. Riggle, the owner of Downing Oaks Townhomes property, had requested an extension of his site plan, which would be considered as Item H-4. Item I-3, Esther Street property, would be deferred until February 12.

### PUBLIC HEARINGS

None.

## PUBLIC PARTICIPATION

Danny Young and Mike Duncan were present on behalf of the Skate Park Committee. Mr. Young said they had received an additional \$250,000 in funding from an ECHO grant a year ago. He said they wanted all the funds that had been raised used for the skate park. He also said they had sought the assistance of a specialty skate park construction company and because the committee sought their assistance, they were being denied the ability to bid on the design bid RFP. He said it caused a local firm to lose a several hundred thousand dollar contract and they wanted it to go out as a construction RFQ. He said they had until January 30 to submit a letter to the ECHO board to request an extension. Mr. Hagood said staff would rescind the issuance of the RFP and would request the extension to ECHO. He said there were some options that could be exercised and a solution could be worked out. Mr. Young responded to questions and discussion followed.

Karen O'Laughlin, 692 Middlebury Loop, said the City needed to redefine classifications for membership designations for couples and said the definition of a couple as a man and woman was gender-biased.

Keith Gerhartz, 2808 Hill Street, said he hoped that people who would speak against the hotel development would consider the fact that it was a quality development that could have a significant impact on the City's financial health. He also expressed appreciation to Vice Mayor Richenberg for working to raise public awareness regarding the contracts of the City Manager and City Attorney.

Ken Taylor, Country Club Drive, said it seemed that the rules for public participation had been changed because he understood that those individuals did not have to fill out a form. He referred to the Mayor's earlier comment about filling out a form and asked if the rules had been changed. Mayor Mackay said that was the way it was done at the Planning and Zoning Board meetings and her remark was made out of habit.

Robert Rees, 391 Granada Street, said he felt some of the discussion on the City Manager and City Attorney's contracts should have been held in other than a public meeting. However, since it had been brought out at a public meeting and then held over for a special meeting, he felt that was wrong. He said certain things should not be discussed in public and when something was brought out in public it should stay in public. He also said he had mentioned at an earlier meeting the expense of printing the agenda word-for-word in the newspaper, and suggestions from citizens on how to save money should not be ignored.

Jill Dempsey, 1519 North Peninsula Avenue, expressed appreciation to Mayor Mackay for accompanying them to a County Council meeting in DeLand to request a stay of the ban on dogs on the boardwalk at Smyrna Dunes Park. She

said they were shut down and there was no consideration of a stay. The County did agree to formation of a committee between the City and the County Council to discuss solutions and that was needed. She said there were a number of people interested in participating and she asked that anyone wanting to participate should set up a time to meet. Mayor Mackay said Councilman Hayman had proposed coming to the City on January 28 to meet with her, the County Manager and Mr. Hagood.

Jay Pendergast, 5900 South Atlantic Avenue, said he was present on behalf of the Chamber of Commerce to support the proposal for the hotel because of economic development, expansion of the tax base and re-nourishment of Flagler Avenue.

Sue Williams, 201 Middle Way, said she was present on behalf of the Canal Street Historic District to offer their support for the concept of the Premiere Development hotel site.

Janice Baum, 524 Faulkner Street, on behalf of the Save the Charm Committee, said whenever possible special meetings on important items should be scheduled at a time when working residents could attend and input from the public should be allowed.

Bob Tolley, Fairway Drive, said a special meeting had been held in the afternoon and there was no time for discussion or debate on the City Attorney's contract.

Kassi Mercy, 509 Faulkner Street, said the meeting should be held when working people could attend and the contract should be brought up again.

Adele Aletti, on behalf of Merchants of Flagler, said they were withholding any comments on the hotel development that would be presented until the merchants and residents could perhaps meet and reach a consensus.

Helen Wareshy asked the Commission to consider reopening the matter of the City Attorney's contract.

Linda DeBorde, 305 South Pine, CRA Chair, said the CRA had seen the hotel presentation and there was a unanimous consensus to bring it forward to the Commission and express their support.

Steve Welfer, 222 Flagler Avenue, said he owned 75' that would abut the new hotel development and his concern was parking. He said he wanted to work something out with the Commission, staff and Premiere and wanted to put a 150-seat restaurant there.

Vice Mayor Richenberg moved to place the matter of the City Attorney's contract on the agenda for the second meeting in February and Commissioner Plaskett

seconded the motion. The motion carried on a 3-2 roll-call vote, with Commissioner Hathaway and Commissioner Grasty casting the dissenting votes.

#### REQUESTS TO APPEAR BEFORE CITY COMMISSION

Robert Tolley requested to appear to discuss telecommunication issues.

Mr. Tolley said there had been a recent meeting and discussion on supporting the Utilities Commission's efforts to push forward with the telecom investigation. He said he did not understand why two Commissioners did not support it. Commissioner Plaskett said three Commissioners, including her, had supported moving forward and it needed to move forward until all resources were exhausted. Discussion followed.

Linda L. Sims, Property Manager, Lyme Stone Ranch Apartment Homes, requested to appear to seek approval for a permit to place a "For Sale" sign on property at the corner of State Road 44 and South Glencoe Road.

Removed.

Mr. and Mrs. Stan Saliga requested to appear to seek a reduction of an additional \$600 in the paving assessment for property at 508 Conrad Drive.

Mr. and Mrs. Saliga asked what the additional \$600 was for and Mr. Hagood said it was for the driveway apron that was originally constructed in 2002. Mrs. Saliga provided a history of the paving and its effects on their property by flooding. She submitted a photograph of their property following a recent rainfall. Discussion followed and Mr. Resheidat provided clarification. Commissioner Hathaway moved to waive the additional \$600. Commissioner Plaskett seconded the motion, which carried unanimously on roll-call vote.

Bill Riggle requested to appear to seek a one-year extension for site plan approval on SP-23-06, Downing Oaks Townhouses located at 820 Downing Street that would expire on February 6, 2008.

Mr. Riggle said Item I-7 would probably relate to his request. Mr. Rakowski said the Commission could not act on Mr. Riggle's request that day. He said the information he provided related to the LDR amendment that would have to occur in order for them to allow the extension. Mr. Riggle said staff did not provide him with that information. He said approval of the ordinance would not meet his deadline and he understood that it was first reading. Commissioner Plaskett asked him if he had paid any fees or submitted any permit applications. Mr. Riggle said he had made the applications necessary to get to that point with final site plan approval and had done no other development on the property. Mr. Rakowski said the only option was to change the Land Development Regulations so anyone could do it. He said it would probably be a two-year process. Mayor

Mackay asked if the City took responsibility for notifying people and Mr. Rakowski said staff notified them when they got their site plan approval and told them they had two years. He said Mr. Riggle was notified on February 6, 2006. Mr. Riggle said he did receive a letter in October stating that the site plan would expire on February 6 and that was not two years ago. He said this did not include site plans but final plats and the Commission should consider that because other projects would be coming before them and developers would need certain time frames to get their projects going. He said with regard to Ordinance No. 09-08, they received approval from the Planning and Zoning Board but it took months to obtain all of the final signatures. He said they were not signed off until several months later and developers could not do anything until all the requirements were met and signed off. He said the time frame should start as soon (inaudible). Commissioner Plaskett asked what would happen once the time expired, and Mr. Rakowski said since his project was approved he would not have to go to the Board but would have to make another application. It would probably be a fairly simple process for approval and would be good for two more years. He said the process would probably take three or four months at the most. He responded to questions and explained the process. Mr. Riggle asked that the ordinance be amended to include site plans and that consideration be given to time frames. Discussion followed. Mayor Mackay said the City needed to obtain software to track the progress of each plan.

#### SPECIAL ITEMS OF BUSINESS

##### Discussion of termination of City Attorney contract.

Deferred.

##### Presentation of hotel proposal by Premiere Developments.

David Swentor, Premiere Development, provided a Power Point presentation of economic data and specific site information on the west side of Flagler Avenue. Mr. Swentor responded to Commission questions.

Linda Mays, 836 Evergreen Street, expressed concern about water usage, service truck access, the impact to the neighborhood and traffic problems.

Sid Corhern, Architect, 204 Flagler Avenue, noted the makeup of Flagler Avenue and said they were trying to keep development there sensitive to those needs, particularly on the west end where there were mostly residential buildings.

Robert Rees, 391 Granada Street, asked if the retail area could be co-op or a green area.

Margaret Arrington, 309 Florida Avenue, asked where the service entrance would be and said she did not want her street impacted by traffic and she did not want it to become one-way.

William H. Reynolds, 207 Dune Circle, cited the necessity of space for a convention center.

Mayor Mackay asked if Mr. Swentor planned to come back in February and Mr. Hagood said they were considering a joint meeting with the CRA on February 6. He said the hotel development could be one of the items considered or the Commission might wish to schedule a meeting after 5:00 p.m. Discussion followed. Mr. Hagood said the meeting on City-owned property leases was also scheduled later on that day.

Jill Dempsey, 1518 North Peninsula Avenue, asked if there was not already a 42' height restriction on Flagler Avenue and Mr. Rakowski said that was correct. She said the new fire station would not use all the property and that was a possibility.

Approval of acquisition of oceanfront parcel of land located on the north side of Esther Street from the Trust for Public Lands in the amount of \$4,400,000.

Removed.

Approval on first reading of Ordinance No. 03-08 amending the Venetian Bay Village, Village Planned Development, Planned Unit Development Master Development Agreement with Venetian Bay of New Smyrna Beach, L.L.C., for approximately 1,400 acres west of I-95, between Pioneer Trail and State Road 44, to change the approving entity for Village Center signage from the Planning and Zoning Board to the Planning Department, and to establish dimensional requirements for signage on the convenience commercial sites.

Mr. Gummey read Ordinance No. 03-08 by title only and Mr. Rakowski provided a brief summary and responded to Commission questions. Vice Mayor Richenberg moved to approve Ordinance No. 03-08 on first reading and Commissioner Grasty seconded the motion, which carried unanimously on roll-call vote.

Approval on first reading of Ordinance No. 07-08 surrendering and relinquishing approximately 10' x 114' of a contingency easement located between Lots 14 and 15, Spyglass Subdivision, pursuant to Sec. 70-37 of the City Code (Nicholl/2011 Spyglass Lane)

Mr. Gummey read Ordinance No. 07-08 by title only. Mr. Rakowski said the LDR required a 10' easement centered along property lines and the applicant had two pieces of property that would be used as one. If they sold the property it would

still not meet the minimum lot-size requirements and staff recommended approval. He responded to Commission questions and discussion followed.

Ava Nicholl, 2011 Spyglass Lane, responded to questions and said there were two separate lots. She said they had built a walkway at one point so it would be difficult to remove. In order to accommodate that walkway they wanted to adjust the property line and they were granting an additional easement to replace it. Commissioner Hathaway moved to approve Ordinance No. 07-08 on first reading. Vice Mayor Richenberg seconded the motion, which carried unanimously on roll-call vote.

Approval on first reading of Ordinance No. 08-08 changing the name of 18.5' of Frank Hubbard Drive immediately north of Art Center Avenue to Van and Frances Massey Drive pursuant to Sec. 70-36 of the City Code.

Mr. Gummey read Ordinance No. 08-08 by title only.

Nancy Lowden Norman, Atlantic Center for the Arts, said they were proposing to rename ACA Drive, not Frank Hubbard Drive. She provided a highlighted map to clarify the correct portion for renaming and said it was the entry drive into the center. Commissioner Plaskett moved to approve Ordinance No. 08-08 on first reading and Commissioner Grasty seconded the motion, which carried unanimously on roll-call vote.

Approval on first reading of Ordinance No. 09-08 amending the Land Development Regulations to extend the time allowed for final plat approval to two years from the date of Planning and Zoning Board approval and changing the time for extensions from up to one year to up to six months, and providing for retroactive applications.

Mr. Gummey read Ordinance No. 09-08 by title only. Mr. Rakowski said several months earlier an applicant had requested an extension and the City had no extension process. He said staff was directed to put together an amendment to the LDR to have a two-year period for preliminary plats. He said there had to be final plat approval within a year of the preliminary plat unless there was an extension of two years from the Planning and Zoning Board. He said under the preliminary plat, construction of a subdivision could start and that might be confusing because *preliminary plat* meant they were already building infrastructure. He said many times the preliminary plat was not finished within a year so the developer would go for an extension and then get the plat finalized. Mr. Hagood said it would reduce staff workload as far as having to revisit plats periodically and bring them back. Mr. Rakowski responded to Commission questions.

Bill Riggle, 500 South Beach Street, Daytona Beach, said this was an opportunity to address certain problems and for the City to show good faith in working with the developers. Discussion followed. Commissioner Grasty said he would like

to see a three to six month audit of the progress of projects. Mr. Hagood asked if the Commission wanted staff to initiate some type of extension for the signoff time period. Vice Mayor Richenberg said it would have to be a discretionary call in terms of people asking for extensions. He said staff could see what they could come up with and bring it back for discussion.

Commissioner Grasty moved to approve Ordinance No. 09-08 on first reading. Vice Mayor Richenberg seconded the motion, which carried unanimously on roll-call vote.

Approval on first reading of Ordinance No. 10-08 amending the City Code by repealing in full Sections 30-66 through 30-70 and adopting new Sections 30-66 through 30-73, imposing a user charge for police and fire false alarm responses and creating a lien for collection of user charge.

Mr. Gummey read Ordinance No. 10-08 by title only. Vice Mayor Richenberg asked who requested that it be placed on the agenda and Commissioner Grasty said he requested it. Vice Mayor Richenberg said he did not know if it should be passed on first reading because as he stated in an earlier meeting, the difference between the construction of this ordinance and the effectiveness of the Edgewater ordinance was night and day. He said their ordinance was constructed to promote compliance and this one was more focused on generating penalties and revenue. He said Edgewater had provided him with a copy of their ordinance and false-alarm report. He suggested that the City's Fire Department and Legal Department work closely with them because he understood that theirs worked very well. He said this ordinance needed reworking and more focus on compliance. He moved to continue the ordinance. Commissioner Grasty seconded for discussion and asked who would monitor it and how much it would cost. He said they could think about that when they brought the ordinance back. Vice Mayor Richenberg asked Ms. Lowry to provide copies of the information to the Commission. The motion carried unanimously on roll-call vote.

## CITY COMMISSION BUSINESS

### Commissioner Plaskett

Commissioner Plaskett said she wanted the City Manager's evaluation on the agenda for the February 20 visioning workshop. Vice Mayor Richenberg said he wanted the Commission to review the performance evaluation criteria applied by other cities to the City Manager and identify compliance to those forms that they felt were applicable in this situation. He said they could discuss whether they would identify their own criteria or whether one of those forms covered what they had all discussed and decided. Commissioner Hathaway said he wanted to be sure that they included Mr. Hagood's input on how they would come up with the evaluation form.

Commissioner Plaskett asked for the status of the oak tree behind Southern Trends. Mr. Hagood said Code Enforcement was investigating that case and he would obtain the status report.

Commissioner Plaskett said when the CRA made offers to purchase property they should determine what they wanted to use it for and let the Commission know. Ms. DeBorde said if that were brought out in public before the offer was made, the price would go up. She said the offer was made contingent upon an appraisal and Commission approval.

#### Mayor Mackay

Mayor Mackay said people had been calling her about tree pruning on the North Beach and the center of town and said the trees were being butchered. She said staff needed to discuss it with the tree trimmers and be certain that they were doing the best job possible.

Mayor Mackay said she had also been called about bridge-raising times and said they were being hampered by the work that was being done on the north bridge anyway. She said people had been asking if the City could go back to raising the bridge twice or three times an hour at specific times so residents could avoid using the bridge at those times. Mr. Hagood said the bridge operated daily from 7:00 a.m. to 7:00 p.m. and only operated on a twenty-minute cycle. Discussion followed.

Commissioner Grasty moved to extend the meeting time by thirty minutes. Commissioner Plaskett seconded the motion, which carried unanimously on roll-call vote.

Mayor Mackay said the sound system on Canal Street was not working properly and asked that it be addressed.

#### Vice Mayor Richenberg

Vice Mayor Richenberg said there needed to be signs in certain areas of the City indicating that people who fished there had to pick up after themselves or no one could fish there.

Vice Mayor Richenberg said there was an 8" drop near the sidewalk on the east side of North Peninsula Avenue north of Hillsboro that needed to be repaired.

Vice Mayor Richenberg said the MPO Bike/Pedestrian Advisory Committee would provide the City with stickers that said "Pass Safely Three Feet" and he asked Mr. Hagood to see that they were placed on City vehicles.

#### Commissioner Hathaway

Commissioner Hathaway asked Mr. Resheidat or whoever was on the MPO Technical Committee to request that the turn lane at U.S. 1 and West Canal Street be ranked.

#### Commissioner Grasty

Commissioner Grasty asked that the performance evaluations be done on the City Manager, City Attorney and City Clerk at the visioning session.

Commissioner Grasty referred to an earlier comment about why the consensus on the Utilities Commission investigation was not unanimous. He said he had worked very hard for the Utilities Commission over the years as an employee and supervisor and on the Utilities Commission. He said they were a separate entity and the City Commission had a responsibility for oversight of the Commissioners, the budgets and everything else. He said he did not want to meddle in Utilities Commission business again and he wanted them to be separate, independent and strong. He said if they felt they needed to send the letter, they should send it. Discussion followed.

Commissioner Grasty said there were other reasons for bringing back the matter of the City Attorney's contract and things were going on other than what was said. He said he very much disliked seeing the employees in turmoil.

#### ROUTINE/RECURRING BUSINESS

##### Board Resignations

Commissioner Plaskett moved to accept the resignation of Pat Arvidson from the Board of Adjustment and the resignation of Richard Spangler from the Utilities Commission with thanks for a job well done. Commissioner Grasty seconded the motion, which carried unanimously on roll-call vote.

##### Board Nominations/Appointments

##### Fire Pension Board

Commissioner Hathaway moved to ratify the appointment of Tom Lee to serve on the Fire Pension Board to replace Cindy Richenberg. Commissioner Plaskett seconded the motion, which carried unanimously on roll-call vote.

##### Utilities Commission

A vacancy existed due to the resignation of Richard Spangler. Linda McGrath and William H. Reynolds submitted volunteer applications.

Mayor Mackay noted that Mrs. McGrath was interested in serving on the School Concurrency Committee. She asked Mrs. McGrath if she would serve on the committee if the Commission agreed. Mrs. McGrath said she had submitted her name for the committee but was unable to find out what the committee really did. She said she was more interested in the Utilities Commission. Discussion followed. Mr. Gummey said he was not familiar with the function of the committee but obviously they were trying to bring in all of the jurisdictions and it was a work in progress that would be an area of significance in the County. Mr. Rakowski said someone was needed before the meeting in February. Vice Mayor Richenberg moved to appoint Mrs. McGrath and Commissioner Hathaway seconded the motion, which carried unanimously on roll-call vote.

Commissioner Plaskett moved to appoint Mr. Reynolds to the Utilities Commission. Commissioner Grasty seconded the motion, which carried unanimously on roll-call vote.

### Reports and Communications

Vice Mayor Richenberg moved to extend the meeting fifteen minutes and Commissioner Grasty seconded the motion, which carried unanimously on roll-call vote.

### City Manager

Mr. Hagood said the joint meeting with the CRA should be rescheduled since the hotel development would be one of the items for discussion. He said Ms. Lowry would call them to come up with a schedule. He also said Mr. Rakowski advised him that they were having a problem in adopting a School Concurrency Interlocal Agreement. He said Ms. Henrikson was the most knowledgeable on those issues.

Mayor Mackay said future agendas should not be this long if there was going to be a presentation such as the hotel presentation. Vice Mayor Richenberg said they should also indicate how long the presentation would be. Discussion followed.

Ms. Henrikson said areas of concurrency had been set up as part of adoption of the Public Schools Element. She said in order to prevent bussing from one side of the County to the other, zones were set up in the middle of the County where there were no plans for schools and where growth was not encouraged. She said all of the cities in the County had adopted it as part of their Public School Facilities Element. She said the Department of Community Affairs had responded to all of the municipalities that they would not support that because it was not publicly owned land and was not financially feasible. She said it would come back to the Commission on February 12 and once the City adopted it, DCA had to find the City in compliance. If they did not, it would go to mediation. If

mediation did not work, it would go to an administrative hearing. She said she spoke with Helen Lavalley at the County that day and Ms. Lavalley said Volusia County had adopted their element and were prepared to fight this.

City Clerk

None.

City Attorney

Mr. Gummey advised that Jordan Development had brought another action against the City for denial of their site plan for the Astoria Condominium project on the south beach.

ADJOURNMENT

City Commission business was concluded and Mayor Mackay adjourned the meeting at 11:25 p.m.

**MINUTES OF THE REGULAR CITY COMMISSION MEETING HELD ON JANUARY 22, 2008, WERE APPROVED AT THE REGULAR CITY COMMISSION MEETING HELD ON FEBRUARY 26, 2008.**

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**SALLY MACKAY, MAYOR**

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**JANICE LOWRY  
CITY CLERK**